

WELCOME

Dear Students and Parents:

Welcome to the Bath High School Student / Parent Handbook. The information in this handbook is intended to provide guidance and structure for a successful experience in our high school. It can in no way address all of the potential situations and interactions that may occur with individual students and their families or our staff and community.

Our Philosophy in the high school is based on two premises:

- That we will show respect for the people and the facilities around us.
- That we will make a valid effort to achieve and to meet the standards of Bath High School.

If you have any questions, concerns, or need clarification of any issues, please call us at 641-6724. We are looking forward to a safe and productive year. Thank you, in advance, for your continued support.

The Staff and Administration

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ACADEMICS

Credit / No Credit

Juniors and seniors may choose to take academic elective classes on a credit / no credit basis. Complete information and applications are available in the guidance office.

Students considering this option must complete an application before the beginning of the semester. Parental, teacher, counselor, and principal approvals are required. Students electing the credit / no credit option will not be considered for National Honor Society.

Credit For Courses

Students earn $\frac{1}{2}$ a credit for each semester course completed. Partial credits are given for completion of only six weeks of a course. Any term of a required course failed must be made up before graduation.

A student may repeat a course one time for credit in which he / she earned a grade of B or lower. Students may repeat a course one time for a higher grade, but can only receive credit once for the course. A student may only attempt to earn credit in a core class twice, after that the student may only obtain credit for that course through summer school. The transcript will reflect only the higher grade. An exception to this is in the case of an elective course where performance or skill practice is the goal. In this case, a student may repeat the course more than once, but all grades must appear on the transcript. A student may receive credit for these exceptions as specified in the course descriptions.

Grade Point Average

A	4.0	A-	3.667		
B+	3.333	B	3.0	B-	2.667
C+	2.333	C	2.0	C-	1.667
D+	1.333	D	1.0	D-	.667
E	0.0				

Contested Grades

Appeals for contested grades must be submitted in writing within 14 days after grades are finalized.

Incomplete Grades

All incomplete grades must be made up within two weeks after completion of the term. Exceptions must be approved by the administration.

Final Exams

Final exams, which count between 10-20% of the semester grade, are given at the end of each semester. Exams missed due to an excused absence will be made up in cooperation with the teacher but exams must be completed by the end of the week following exam week. Students with an unexcused absence during an exam period will not be allowed to make up the exam. Any student on suspension during the final exam period may make up the exam after the school day or during the first two weeks of summer. Students must complete all course requirements to receive credit.

Honor Roll

At the end of each quarter, an honor roll is compiled for students earning a 3.0 average or better. The purpose of the Honor Roll is to give recognition for outstanding work during the marking period.

Academic Excellence

Students who achieve academic excellence are rewarded or recognized at various times of the school year. An honors night ceremony for seniors is held each spring and an honors assembly for 9th-11th grades is held at the end of each year.

There are various academic activities and competitions available for our students. Our athletic conference recognizes outstanding scholar-athletes each year.

Graduation Honors and Awards

Cumulative grade point averages will be computed for seniors following the completion of their first semester of their senior year. The following designations will be given to graduating seniors: "Honors" (3.0 to 3.49) "Honors" will be recognized with silver cords for graduation, and "High Honors" (3.50 or higher) will be recognized with gold cords for the graduation ceremony. There will be a nominal fee if the student wishes to purchase his/her cords and diploma cover.

The valedictorian and salutatorian awards are given to the seniors with the two highest overall grade point averages. Any senior attaining a G.P.A. of 4.0 will be designated as a valedictorian. Advanced Placement classes will be calculated on a 5 point scale to determine top ten, honors, high honors, valedictorian and salutatorian status but will not be used to determine a student's overall grade point average (GPA) on his/her transcript. These accomplishments are recognized at commencement exercises and at Honors Night, students' names with the ten highest grade point averages will be released to local news media at their request. The valedictorian and salutatorian must attend Bath High School all of their junior and senior year.

Opting Out of Courses

Under Michigan law, (MCL.380.1279b) a student who desires to receive credit for a high school course without enrolling in the course may do so by attaining a grade of not less than a *C+ for the final exam and/or other comprehensive paper, portfolio, presentation,

project, or assessment in the course. Credit will not be granted, however, for a course in a subject area lower in course sequence than one for which the student has already earned credit.

Successfully attained credit under this policy will reflect the grade earned on the assessment determined by the classroom teacher. The grade will be used in computations of grade point average and count towards the total required credits for graduation. Credit may be used to fulfill prerequisites for other courses and/or subject area credit requirements for graduation.

The high school Principal shall establish rules for implementing this policy in cooperation with the Superintendent, and shall be responsible for ensuring that all high school courses include one or more appropriate comprehensive exam(s) or other assessment.

* Although the State of Michigan requires a C+ to obtain credit, Bath High School requires a score of **85%** or better to test out of a course.

Schedule Changes

After the registration process, any course dropped will be graded or recorded on the student's permanent record / transcript according to the following:

1. Any course dropped by the 2nd day of the semester will be dropped without record.
2. Any course dropped after the 2nd day of the semester will be recorded with an "NC" for that semester and may result in an "NC" for the class being acquired.
3. Any course dropped without proper authorization from the guidance office will be recorded as an "E" for the semester.
4. When a student is removed from a course after the 3rd day by administrative action (misbehavior, unexcused absences, etc.) the recorded grade will be an "E" for the semester.
5. Changes in student schedules are made solely for educational reasons. For example, preferences for a change of teacher, change in lunch hour, or desire to be with friends are NOT acceptable reasons for a change.
6. The request for change requires a signature by a parent or guardian. Signature does not assure approval for the class change.
7. Students will be notified by counselor when a request is granted or denied. Until notified, the student must attend all classes on the original schedule.
8. Schedule changes may also be initiated by the principal, teacher or counselor because of class imbalance, inappropriate course selection or mutual student/teacher request. **Class changes will be made only before the term begins and during the first two days of each term.**
9. Schedule changes authorized by the administration may supersede rules 1-8. Teacher-initiated requests for deviation from this policy may be granted upon approval of the administration.

BATH HIGH SCHOOL GRADUATION REQUIREMENTS

<u>Subject Area</u>	<u>Credits Required</u>	<u>Courses Required</u>
Language Arts	4	English I English II English III English IV or AP English
Social Studies	3.5	US History World History Civics .5 or AP Civics Economics .5 One additional S.S. credit .5
Science	3	Intro to Physics Biology One additional science credit 1.0
Mathematics	4	Algebra I Geometry Algebra II One additional senior level math 1.0
Physical Education	1	Health .5 PE or Aerobics & Wellness .5
Band/Art	1	Any credit
Foreign Language	2	Spanish I Spanish II or other foreign language
Technology	1	Any credit
Junior Seminar	.5	
Senior Seminar	.5	
Electives	5.5	

Minimum credits required: 26
20 hours of community service earned during senior year

DISCIPLINE

Behavior Code of Application for Discipline Procedures

The Bath High School Behavior Code under which students may be disciplined is applicable to the following times and activities:

- ◆ While a student is attending school.
- ◆ While a student is in a school vehicle.
- ◆ While a student is at a school-related event or activity.
- ◆ While a student is under the jurisdiction of the school.
- ◆ While a student is on school property or going to or from school
- ◆ Inappropriate interaction between students and staff occurring outside of regular school hours, activities or grounds.
- ◆ Conduct at any time or place, which directly interferes with the operations, discipline, or general welfare of the school.

The examples of misconduct listed are not the only acts or conditions for which disciplinary action are warranted; nor do they in any way limit these regulations and rules.

The offenses and penalties listed in the handbook are only guidelines. Actual circumstances, and the severity of those circumstances, may dictate disciplinary actions not specifically outlined. Disciplinary offenses are cumulative throughout a student's high school career.

Whenever required by law or when conduct involves possible criminal activity, the matter will be reported to the police in addition to school disciplinary action.

Behavior	1 st Offense	2 nd Offense	3 rd Offense
<p>Level 1 Horseplay – “Goofing around” or “playing that may include pushing, shoving, grabbing, jumping on, mean or rude gestures or name calling/teasing where there is no imbalance of power.</p>	<ul style="list-style-type: none"> • Intervention • Teacher documentation • Warning • Detention 	<ul style="list-style-type: none"> • Intervention • Teacher documentation • Administrator call parent 	<ul style="list-style-type: none"> • Intervention • Teacher documentation • Administrator call parent • 3-5 day suspension
<p>Level 2 Mild Aggression/Testing – Name calling, taunting, ridiculing, insulting remarks, spreading rumors, directed profanity, or other behavior that would hurt others’ feelings, written or spoken.</p>	<ul style="list-style-type: none"> • Intervention • Teacher documentation • Administrator call parent • Opportunity for apology/make it right • Detention 	<ul style="list-style-type: none"> • Intervention • Teacher documentation • Administrator call parent • 1-3 day ISS or OSS 	<ul style="list-style-type: none"> • Intervention • Teacher documentation • Administrator call parent • 3-5 day suspension •
<p>Level 3 Moderate Aggression –</p> <ul style="list-style-type: none"> • Physical contact – intimidation, pushing, shoving, grabbing, tripping, etc. • Verbal or other intimidation; threats of physical or emotional aggression, planned exclusion, etc. • Personal property: disrespect of personal property. 	<ul style="list-style-type: none"> • Intervention • Teacher documentation • Administrator call parent • Opportunity for apology/make it right • 1-3 day possible ISS or OSS 	<ul style="list-style-type: none"> • Intervention • Teacher documentation • Administrator call parent • Opportunity for apology/make it right • 1-5 day ISS or OSS 	<ul style="list-style-type: none"> • Intervention • Teacher documentation • Administrator call parent • In-school suspension for remainder of the day or parent called to pick up student • Up to 10 day OSS
<p>Level 4 Severe Aggression –</p> <ul style="list-style-type: none"> • Physical contact intending to or resulting in injury: hitting, kicking, fighting, and similar behavior that risks injury to others. • Intimidation: ethnic/sexual harassment, stalking, severe threats of emotional or physical violence, etc. • Personal property: stealing or destruction of personal property. 	<ul style="list-style-type: none"> • Intervention • Teacher documentation • Administrator call parent • ISS or OSS for the remainder of the day, possible suspension or expelled for up to 180 days. • Optional administrator/parent conference • Possible police contact 	<ul style="list-style-type: none"> • Intervention • Teacher documentation • Parent/administrator conference • Behavioral Intervention Plan • 1-5 day OSS • Possible police contact 	<ul style="list-style-type: none"> • Intervention • Teacher documentation • Parent/administrator conference • Possible referral for long term suspension/expulsion • Possible police contact

*Clarify that 1st offense in one level will lead to 2nd offense regardless of level the 2nd time.

*Administrative discretion is reserved for all infractions. Consequences assigned may be modified and may include police involvement in any above category based on the circumstances, severity, and/or one’s previous disciplinary profile. Students violating behaviors in excess of three offenses will be placed on an individual plan with additional consequences. ISS = In School Suspension OSS = Out of School Suspension

See Board Policy, Section 8000 - Students for extensive definitions.

Arson

1. Maliciously or willfully setting fire to or doing any act, which results in the starting of a fire to a building or school or personal property, is considered arson.

All Violations: Public Act 328, Section 1311 requires school boards and school administration to impose expulsion as a penalty for arson.

2. Lighting a lighter or matches anywhere on school property may result in disciplinary action up to long-term suspension or expulsion.

Possession of any incendiary devices (matches, lighters, fireworks, explosive devices, etc.) will result in the following disciplinary action.

1 st Violation (Possession): Parent notification and 1 to 5-day suspension.
2 nd Violation(Possession): Parent conference and 6 to 10-day suspension.
3 rd Violation (Possession): Parent conference and 10-day suspension with possible recommendation to initiate long-term expulsion procedure.

State law requirements or the severity of the incident may result in the initiation of a long-term suspension or expulsion for a 1st or 2nd violation. Police and / or fire officials will be contacted.

Cheating

Cheating offenses include but are not limited to:

1. The use of any unauthorized assistance in taking quizzes, tests or examinations or altering teacher records.
2. Dependence upon the aid of sources beyond those authorized by the teacher in writing papers, preparing reports, solving problems, or carrying out other assignments.
3. The acquisition, without permission, of tests or other academic materials belonging to the teacher.
4. Plagiarism includes, but is not limited to, the use, whether by paraphrase or direct quotation, of the published or unpublished work of another person without full and clear acknowledgment. It also includes copying homework done by another person or agency engaged in selling of term papers or other academic materials.
5. A student who knowingly assists another student in cheating (as defined above) will be subject to the same disciplinary action.

1 st Violation: Zero on all affected assignments (which could include failure in the course) and parental notification.
2 nd Violation: Zero on all affected assignments; 1-5 day suspension.
3 rd & Subsequent Violations: Loss of credit in affected course.

Disrespect

Any form of disrespectful language or behavior will not be tolerated. Students will be expected to treat all staff members, fellow students, visitors, and guests in a courteous and respectful manner. The use of profane and / or obscene language, actions or gestures is not allowed. This listing of disrespectful behavior is not intended to be exhaustive and includes but is not limited to the following:

1. Insubordination: The act of failing to respond to or carry out a reasonable request / directive by school personnel.
2. Obscenity / Profanity: The act of using language in spoken or written form, or in pictures, caricatures or gestures which are offensive to the general standards of the school and/or community.
3. Persistent Disobedience: Continued disruptive behavior and / or continued failure to obey the rules of the school system which may result in long-term suspension or expulsion.

1 st Violation: Parent notification and one detention or up to 3-day suspension.
2 nd Violation: Parent conference and 1 to 3-day suspension.
3 rd Violation: Parent conference and 3 to 5-day suspension.
4 th Violation: Parent conference and 5 to 10-day suspension with possible recommendation to initiate the long-term suspension procedure.

Extortion

Extortion is the act of acquiring or attempting to acquire any money or item of value from a person on school property unless all parties enter into the agreement freely and without the presence of either an implied or expressed threat.

1st Violation: Parent notification and 1 to 5-day suspension.

2nd Violation: Parent conference and 5 to 10-day suspension.

3rd Violation: Parent conference and 10-day suspension with possible recommendation to initiate the long-term suspension procedure and referral to police.

False Alarms

The act of initiating or circulating a false report of a catastrophe (fire, bomb, etc.) will result in a suspension of up to 10 days and a possible recommendation to initiate the long-term suspension procedure. Police and fire officials will be contacted. State law may require expulsion.

Assault

1. Physical Assaults Committed Against Other Students. Threat of Assault Committed Against School Personnel. Physical assault is defined as intentionally causing or attempting to cause physical harm to another through force or violence. Threat of assault is defined as any verbal, written, or electronically transmitted threat to inflict injury upon another person, (including bomb threats) under such circumstance which creates a reasonable fear of injury.

1ST. Incident: The student shall be suspended or expelled for up to 180 days.

2. Physical Assaults Committed Against School Personnel. Physical assault is defined as intentionally causing or attempting to cause physical harm to another through force or violence.

1st. Incident: The student shall be permanently expelled. The student shall not be reinstated before the expiration of 180 school days after the date of expulsion.

Aggressive Behavior

No student shall engage in an aggressive, abusive, or threatening action upon another individual or individuals through either verbal or physical action or conduct. Nor shall any student engage in any behavior that is deemed threatening or dangerous to another person's property. Nor shall any student engage in any behavior that instigates or encourages aggressive behavior.

1 st Incident: 1-to-3 day suspension
2 nd Incident: 3-to-5 day suspension
3 rd Incident: 5-to-10 day suspension; parent meeting with the principal; possible recommendation to initiate the long term suspension or expulsion procedure.

Bullying/ Hazing/ Intimidation

No student shall engage in any bullying or hazing, or aggressive, abusive, or threatening action or behavior toward another individual or individuals through either verbal or physical action or conduct. Nor shall any student engage in any behavior that is deemed threatening or dangerous to another person's property.

1 st Violation: Parent conference and/or 1 to 5-day suspension.
2 nd Violation: Parent conference and 6 to 10-day suspension with behavioral contract.
3 rd Violation: Parent conference and 10-day suspension with possible recommendation to initiate the long-term expulsion procedure.

If any bullying, hazing, aggressive, abusive, threatening action or behavior toward another individual or individuals through either verbal, written, electronic communication, or physical conduct is charged by racial, ethnical, or sexual orientation; the administration **may move directly to the 3rd Violation disciplinary action.**

Violations committed against school personnel, state law requirements or the severity of the incident may result in the initiation of a long-term suspension or expulsion for a 1st or 2nd violation. Police officials will be contacted.

Forgery / False Representation

To falsely make, alter, forge or counterfeit any writing, including electronic data regarding documenting absences or tardies, also, falsely representing another person on the telephone to excuse such absences or tardies.

1 st Violation: Parent notification and absence or tardy unexcused with possible suspension.

2 nd Violation: Parent conference and absence or tardy unexcused with possible suspension.

Subsequent Violations: Long-term suspension or expulsion.

Illicit Substances and Materials

BATH COMMUNITY SCHOOLS ACKNOWLEDGES THAT THE UNLAWFUL POSSESSION AND USE OF ALCOHOL AND OTHER ILLICIT DRUGS ARE WRONG, HARMFUL AND ILLEGAL.

- I. The manufacture, distribution, sale, possession, consumption, or being under the influence of the following substances is prohibited:
 1. Alcohol or any alcoholic beverage.
 2. Illicit drugs.
 3. Any prescription drug, prescription medication, or other chemical not taken in accordance with the school district's authorized use of medication procedures.
 4. Substances purported to be illegal, abusive or performance enhancing, i.e., "look alike" drugs.
 5. Malt beverages labeled as "non-alcoholic" regardless of alcoholic content.
- II. The manufacture, distribution, sale, possession, consumption, and being under the influence of the following substances is prohibited:
 1. Any glue, aerosol or other chemical substance, including but not limited to, lighter fluid and reproduction fluid for inhalation.
 2. Any nonprescription drug, nonprescription medicine, vitamin, aspirin, other pain reliever, stimulant, diet pills, pep pills, no-doze pills, cough medicine and syrups, cold medicines, laxatives, stomach or digestive remedies not taken in accordance with the school district's authorized use of medication procedures.
 3. Any over the counter steroids, human growth hormones or other performance enhancing drugs.

It shall not be a violation of this policy for a student to use or possess a prescription or patent drug when taken pursuant to a legal prescription issued by a licensed physician for which permission to use in school has been granted pursuant to school district policy.

These standards of conduct apply to all students while on school property or in school-sponsored transportation, as well as to all student participants in any school-sponsored activity or function regardless of location, date, or time.

In all cases of illegal substance abuse activity and/or illegal consumption or possession of alcohol, law enforcement officials will be contacted and the offense acted upon.

Use, Possession, or Being Under the Influence of Illicit Substances and Materials

Disciplinary action taken will be based upon the available evidence and the student's disciplinary record. Offenses of, use, possession or being under the influence are cumulative throughout student's high school career.

1 st . Violation: Up to 10-day suspension. In all cases of illegal substance abuse activity and/or illegal consumption or possession of alcohol, law enforcement officials will be contacted and the offense acted upon.

2 nd Violation: Up to 6-week suspension and chemical assessment. The completion of a prescribed treatment plan (outpatient, intensive outpatient, and inpatient) may result in reduction of suspension. If program is not completed, suspension will be reinstated.
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3 rd . Violation: 10-day suspension pending a recommendation to initiate long-term suspension or expulsion procedure.
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Sale, Transfer or Delivery

The sale, transfer or delivery of alcohol, drugs, look alike drugs, narcotics, intoxicants or any substance which produces abnormal behavior including, but not limited to, those substances defined as controlled substances in the Michigan Public Health Code on school property including school-sponsored transportation or at any school function is prohibited. Offenses of sale, transfer, or delivery are cumulative throughout student's high school career.

1st Violation: A 6-week suspension. In addition a chemical assessment is recommended. It will also count as a first offense for consumption, possession or being under the influence.

2nd Violation: Expulsion

NOTE: An assessment is an emotional/behavior evaluation to determine the extent of an individual's chemical use, if any, and to recommend a plan for individual treatment and/or counseling based upon the degree of abuse or dependency. The assessment must be from a source approved by the administration.

Bath Community Schools will not be responsible for the cost of an assessment or any prescribed treatment.

In all cases of illegal substance abuse activity and/or illegal consumption or possession of alcohol, law enforcement officials will be contacted and the offense acted upon.

Academic Status During Treatment

Students will attempt to continue in classes with the help provided by the treatment center, in conjunction with assignments provided by the school.

One-half elective credit in health education may be allowed for an approved in-patient treatment program or for participation in an approved after care group.

Drug Paraphernalia

Various instruments and materials are commonly known to be for the use of, or preparation of, illicit substances as defined above. Such instruments would include hash pipes, water pipes, and certain cigarette papers, apparatus used for rolling marijuana cigarettes, spoons used for the inhalation of cocaine, hypodermic syringes, and other similar materials. Because of the intended use implied by these implements, their manufacture, distribution, sale, use or possession is prohibited.

This offense will be treated as a violation of “use, possession or being under the influence” as outlined above.

It shall not be a violation of this policy for a student to use or possess a prescription or patent drug when taken pursuant to a legal prescription issued by a licensed physician for which permission to use in school has been granted pursuant to school district policy.

These standards of conduct apply to all students while on school property or in school-sponsored transportation as well as to all student participants in any school-sponsored activity or function regardless of location, date, or time.

In all cases of illegal substance abuse activity and/or illegal consumption or possession of alcohol, law enforcement officials will be contacted and the offense acted upon.

Physical Displays of Affection

Demonstrations of one's affection toward another person have an appropriate time and place. Displays of affection and / or physical contact are not considered acceptable behaviors at Bath High School.

1 st Violation: Warning issued to student, parents will be contacted.
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2 nd Violation: Parent notification and 1-day suspension.
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3 rd Violation: Parent conference and 3-day suspension with behavioral contract.

Theft

Theft is the act of taking or having in one's possession without permission any items belonging to another student, the school district, or an employee, agent, contractor or volunteer of the school district. All violations could result in restitution and possible referral to legal authorities.

1 st Violation: Parent notification and 1-5-day suspension.
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2 nd Violation: Parent conference and 5-10-day suspension.

3 rd Violation: Parent conference and 10-day suspension, with possible recommendation to initiate long-term suspension or expulsion procedure.

Tobacco Product

In compliance with State law and in the interest of health and safety, students shall not smoke or use tobacco in any form or be in possession of tobacco in any form on any property or in any bus or building owned and operated by the Board of Education or while at any school function. Offenses of tobacco product will be cumulative throughout the student's high school career.

Lighters and matches are not allowed in school and are subject to the arson rules. Bath Community Schools have been designated as "Tobacco Free." The amended Public Health Code prohibits tobacco use in all buildings owned by public schools, as well as use of tobacco on school property. Violators will be subject to a criminal misdemeanor penalty. Parents will be notified of all violations, as well as referral of the student to legal authorities. The law will be followed in addition to the following:

1 st Violation: 2-day suspension parent and/or police notification.
2 nd Violation: 5-day suspension parent and police conference.
Subsequent Violations: 10-day suspension parent and police conference.

Trespassing / Loitering

Trespassing is being present at a location other than where a student is authorized to be or when a student refuses to leave school property when ordered to do so by school authorities. Loitering is when students are in the building or on school property without a valid pass and / or not in their regularly scheduled classes and whose activity is causing a concern to the building principal.

1 st and Subsequent Violations: 1 day to long-term suspension and possible police notification.
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Unauthorized Computer Usage

Computer crimes and abuses will result in immediate reporting to the proper authorities and removal of the student from the network system. The following is a list of infractions or abuses, which includes but is not limited to:

1. Computer crimes include unlawful copying of programs, theft of hardware or software, unauthorized access to computer files, unauthorized access or use of Internet, password or code violations, inappropriate use of e-mail or unauthorized / inappropriate use of school computer equipment.
2. Tampering with, unplugging, altering, moving or misusing hardware.
3. Abusing the network system or software.
4. Using software programs that have not been designated for students' use by staff, making copies of programs, installing software to the system, or gaining access to files other than their own.
5. Deliberately infecting a computer or network with a virus.

1 st Violation: 1-day suspension, computer use restriction for 10 weeks, and possible restitution for damages and repair (could result in long term suspension up to 180 days).
2 nd Violation: 2-day suspension, computer use restriction for one

semester, and possible restitution for damages and repair (could result in long term suspension up to 180 days).

3rd Violation: 3-day suspension, permanent computer use restriction, and possible restitution for damages and repair (could result in long term suspension up to 180 days).

Vandalism

The act of willful destruction, damage or defacing of school property or the property of others is considered vandalism.

1st and Continuing Violations: Parent notification / conference, restitution for materials and labor or student service repair damage, possible suspension from school. (The incident may be referred to legal authorities, as well as short term suspension or the possible initiation of the long-term suspension or expulsion procedure.)

Weapons

The act of possessing, using or threatening to use any weapon or instrument capable of inflicting bodily injury:

All Violations: The Michigan School Code mandates the permanent expulsion from all Michigan public schools any student who is in possession of a dangerous weapon in a weapon-free school zone. A dangerous weapon includes a firearm, dagger, dirk, stiletto, knife with a blade over three inches in length, pocketknife opened by a mechanical device, iron bar, BB guns, bullets, air guns, look-alike guns, or brass knuckles. A student expelled under this provision may not be reinstated before the expiration of 180 school days after the date of the expulsion. Students may also be expelled for possession of any item that is used or is intended as a weapon. Pocketknives are not allowed in school and they will be confiscated.

Criminal Sexual Conduct

This is sexual conduct, which is unlawful by state statutes including but not limited to sexual touching.

All Violations: Discipline will be appropriate to the circumstances, which may include up to a 180-day expulsion and contacting the proper legal authorities.

Non-Discrimination

Bath High School does not discriminate on the basis of race, color, religion, national origin or ancestry, age, gender, marital status, or

disability in the admission to, access to, participation in, benefits of, or employment in its programs or activities as provided by district policy and in compliance with federal and state law.

Sexual Harassment:

Unwelcomed advances, requests for sexual favors or other verbal or physical conduct of a sexual nature are not allowed. The recipient determines if the words or behaviors merit a complaint. The victim should deliver a clear, concise “NO” message to the perpetrator. The victim is strongly encouraged to report the situation as soon as possible to a counselor or administrator for further action. A sexual harassment policy further explains the complaint procedure and is available in the office.

UNLAWFUL ACTS WILL BE REPORTED TO THE PROPER AUTHORITIES. NO PERSON SHOULD EXPERIENCE A HOSTILE ENVIRONMENT DUE TO SEXUAL HARASSMENT.

1 st . Violation: Research on sexual harassment; possible removal from the area near the victim. Due to the nature of the offense, option one may be bypassed.

2 nd . Violation: One to three-day suspension. Options will be eliminated due to the nature of the offense or by repeated offenses. Possible recommendation for expulsion.

DISCIPLINE PROCEDURES

Suspension and Expulsion Procedures

The Board of Education authorizes school administrators to suspend a student for committing a gross misdemeanor or for engaging in persistent disobedience. Suspensions for longer than ten student attendance days at a time may be imposed only by action of the Superintendent. The school administrator may suspend a student while charges and a recommendation for expulsion or suspension of longer than ten school attendance days is pending before the Board of Education unless otherwise limited by these procedures and / or requirements of law.

Suspension Ten School Days or Less

When a school administrator determines that a student has committed an act which justifies a suspension of the student from school for a period of ten days or less, the student shall be informed of the charges either verbally or in writing by the responsible administrator and be provided an opportunity to respond to the charges prior to the imposition of any suspension.

If the student denies the allegations, the school administrator shall explain to the student the evidence against him or her and allow the student an opportunity to present his or her explanation of the incident. If under the circumstances immediate exclusion of the student from school is necessary because the student's presence endangers persons or property and / or threatens disruption of the academic process, the opportunity for the student to meet with the administrator and respond to the charges will be provided promptly following such exclusion. The administrator may specify that the suspension is one pending a formal hearing before the Superintendent upon recommendation for expulsion or suspension longer than ten school days.

Should the school administrator determine that there is justification to suspend the student; the student will be informed of that decision. In the case of minor students, an attempt will be made to contact the parent or guardian of the student and to provide verbal notice of such decision immediately.

The building administrator shall promptly provide written confirmation of the decision to suspend to the parent or guardian of the student. This notice is to include the length of the suspension and any special conditions relating to the suspension. Students suspended for ten days or less shall be expected to hand in all homework on the day they are allowed back into school if credit is to be granted.

At the discretion of the school administrator assigning the suspension, a student may, as an alternative form of discipline, be required to report to school during vacation periods or be assigned an in-school suspension.

The parent and / or guardian or an adult student may appeal the suspension to the principal by written or oral request stating the grounds for appeal. Such appeal must be initiated within 24 hours following the discussion with the school administrator imposing the suspension.

Suspension / Expulsion More Than Ten School Days

When a student has committed an extreme violation of the student code or has engaged in disobedience of a severe and / or persistent nature, an administrator may recommend a suspension for a period of time exceeding ten school days, or expulsion. An underclassman's suspension may be carried over until the next school year. In the case of a senior, a diploma will be issued at the end of the designated period of suspension provided that all graduation requirements have been met.

The following steps will be followed in implementing a long-term suspension or expulsion:

- ◆ An informal hearing will be held with the principal.

- ◆ If the administrator recommends a suspension exceeding ten school days or expulsion, an informal hearing will be held with the Superintendent of Schools.
- ◆ If the Superintendent confirms the allegations, a formal hearing will be scheduled with the Board of Education.

The school administrator may suspend the student from school pending a hearing and determination within ten school attendance days by the Board of Education if the school administrator first determines that the student's continued presence endangers persons or property and / or threatens disruption of the academic process.

At the informal hearings with the principal and the superintendent, the student will be provided with written notice of the charges and evidence against him / her.

At the formal hearing, the student has the right to make statements or answer questions. The student also has the right to representation by legal counsel and the right to produce witnesses in his / her own behalf.

Suspension / Expulsion of Students With Disabilities

It is recognized that the school district has an obligation under federal and state laws to provide a free and appropriate public education designed to develop the maximum potential of all students eligible for special education. When a student with disabilities engages in a violation of the student code or persistent disobedience, the courts have determined that such students are not to be punished under the same procedures that apply to non-disabled students.

Students on Suspension or Expulsion

The student will be recorded as absent (suspended) during the period of suspension. A student on suspension or expulsion from Bath High School is not permitted on school property or at any school-related activities or events during the suspension or expulsion period.

Detention Period Requirements

1. Any student who is assigned a detention must serve it at the discretion of the faculty member that issued the detention.
2. Athletic practices and contests do not take precedence over detentions.
3. A detention may be missed only with administrative approval.
4. Absence from detention without approval will result in:

1 st Offense: Original detention will be doubled.
2 nd Offense: Suspension will occur.

Detention Period Rules

1. Students will not be admitted after the designated starting time.
2. Students are not allowed to leave the room.
3. Communication among students is not allowed.
4. Students must bring work or appropriate reading materials.
5. No food, beverages, sleeping, music, cards, etc.
6. Violation of any of these rules will result in dismissal from detention and may result in further disciplinary actions.

Chronic Discipline / Failure Problems

Students who have continual discipline problems or have frequent failing grades may be referred to the Instructional Support Team. This program is meant to help the student who exhibits unacceptable behavior. Recommendations from this committee will assist the building principal in dealing with student problems.

EXTRA-CURRICULAR ACTIVITIES

Class Dues

Class dues must be paid at a rate of \$10 per year for four years or a \$40 flat rate can be paid at orientation prior to the student's freshman year.

School Attendance

Any athlete who is absent all or part of the school day will not be eligible to participate in his / her sport that day. This includes both practices and scheduled contests. Exceptions to this rule, such as scheduled appointments, must be approved by the administration.

Athletics

Bath High School offers a fine interscholastic sports program. All students are encouraged to participate. The program is operated under the rules and regulations of the Michigan High School Athletic Association. The athletic program shall be directed in such a manner so that sportsmanship is of the highest importance. Any spectator, either student or non-student, disrupting an athletic activity will be asked to leave by the principal or

event manager. The spectator may also be barred from attending future athletic events. Students not attending school due to illness are not allowed to attend or participate in athletic or other extra events.

Requirements for athletic eligibility are set forth in the Athletic Handbook. The Athletic Handbook can be obtained from the Athletic Director.

Behavior

Students' at all school-sponsored events and activities shall be governed by the rules of the school district. Failure to obey the rules and regulations or instructions of school personnel may result in loss of eligibility to attend these events and activities.

Class Officers

Students electing to serve as class officers must realize that considerable obligation and responsibility are inherent in these positions. To be effective in this role, a student must attend school full time. Any senior elected to office may not reduce his / her schedule. Otherwise, the position will be transferred to the next appropriate officer. Elections of officers are held before school lets out in June. Applications for offices are made available during the last part of the school year. Candidates must submit a written application for the position they are seeking as class officer or student council officer. Qualifications for class officer or student council positions are detailed in the Student Government Constitution.

Clubs and Organizations

Students are encouraged to become involved in all types of school-related activities. Participation in these after-school events may not be allowed if the student has been absent during the day. Also, any student that is failing 2 or more classes will be prohibited from attending any club meeting or activity.

National Honor Society

The criteria used for selection into the Bath High School chapter of the National Honor Society include (1) Scholarship, (2) Service, (3) Leadership and (4) Character. Students that achieve a cumulative grade point average of 3.25 after the first semester of their sophomore year will receive a Student Activity Information Form and staff evaluation sheet from the advisor. Once those forms are completed by the students and submitted to the school, the Faculty Council will convene to review the candidates. Each of the four criteria (scholarship, service, leadership and character) will carry equal weight. Membership is granted by a majority vote of the Faculty Council. The Bath High School staff recommends that

students / parents fill out the Student Activity Information Forms and all supporting documentation completely and very thoroughly.

Student Government

The purpose of student government is to provide a means through which students may voice opinions and concerns designed to make Bath High School a better institution for the students. Class vice-presidents are automatically members of the student government organization along with the Student Council officers and representatives from each class.

ATTENDANCE POLICIES

The purpose of an attendance policy is to maintain academic standards for earning grades and credits. We require regular attendance at school by all students. Daily attendance records will be maintained for each student. Regular attendance records and punctuality contribute not only to the probability of scholastic success but also to the development of the attitudes of consistent performance that will carry over into adult life. Accordingly, class attendance and punctuality are relevant objective criteria by which a pupil's course grade may be determined. The purpose of the attendance policy is to help students develop responsibility and to maintain academic standards for earning credit.

Absences - Responsibilities and Procedures

- ◆ Absences will be excused if the parents / guardians call the school **no later than the end of the school day following the absence.** Only one phone call will be necessary in case of prolonged absences. The absence must be approved by the administration.
- ◆ Examples of normally excuse absences are illness, funerals, religious obligations, and appointments. Prearranged absences are expected for vacations, college visits, etc.
- ◆ School related absences (athletic, field trips, etc.) and school-imposed suspensions are considered excused absences and do not count toward the term total.
- ◆ **Unexcused absences will result in the loss of credit for the classroom work missed** during the student's absence. Truancy, oversleeping, and work conflicts are examples of unexcused absences.

- ◆ If a student is to be dismissed prior to the end of the instructional day, the student's parent / guardian must provide written or verbal communication to the office excusing the absence and authorizing the student to sign out. Failure to do so will result in an unexcused absence.
- ◆ **Leaving school without proper authorization will result in an unexcused absence. A later call by parents/guardians will not excuse the absence.**
- ◆ Bath High School is a **closed campus. No student may leave the high school without permission from the office.**
- ◆ A five-day absence per school year for a family vacation is permitted and will not count toward the term total. Vacations must be prearranged and the student(s) **must** be accompanied by a parent/guardian.
- ◆ **A student who is absent all or part of the school day will not be eligible to participate in and may not be allowed to attend any extracurricular activities on that day.** Exceptions to this rule, such as scheduled appointments, must be approved by the administration.
- ◆ An absence without the knowledge or permission of a parent/guardian or school authority is truancy and is unexcused. **Truancy may result in suspension.**
- ◆ **Any student with 10 consecutive unexcused absences will be dropped from enrollment or brought up on truancy charges.**
- ◆ **Seniors must attend a full day of school.**

Excessive Absence Policy

School-related absences.

Absences due to a death in the immediate family.

Family Vacations (up to 5 days).

Long term illnesses.

Disciplinary action and / or suspension.

These four types of absences do not count as either excused or unexcused absences in determining whether a student will lose credit in a class for excessive absenteeism. At some point in all

policies, someone must employ common sense and sort out unique issues.

Saturday School

Policy

1. Saturday school will run every other Saturday and serve as a deterrent to excessive tardiness and/or truancy.
2. If a student receives 3 tardies in a class during a two week period, they will then be referred for Saturday school.
3. If a student skips class they will be referred to Saturday school.
4. Referrals will be made by the classroom teacher to the administrator; the administrator will contact parents the Wednesday or Thursday prior to the Saturday school session.
5. If a student has been referred for Saturday school and is unable to attend that session, parent/guardian must contact administration and discipline will be handled at the discretion of the administrator.
 - a. The administrator reserves the right to assign additional Saturday school sessions if rationale given for missing a Saturday school session is unsatisfactory (see acceptable reasons for excused absences in BHS handbook policy).
6. If a student refuses to attend Saturday school, they will be subject to additional disciplinary action.
7. Saturday sessions take precedent over weekend athletic events.

Procedure

1. Students report to the High School by 8:00 AM. Doors will be locked at 8:01, no exceptions. It is recommended to arrive at least 5 minutes early.
2. Saturday school is in session from 8:00 AM – 10:00 AM.
3. No Sleeping
4. No Talking
5. All electronic devices will be placed at the front of the room and remain there during the session. If use of an electronic device is detected, student will be removed from Saturday school and required to attend additional sessions.
6. Students are given 1 hall pass per session.
7. Only one student may be in the hallway at one time.
8. **Bath High School Handbook Policy is in effect at all times.**

Prearranged Absences

1. For partial absence (part of a day), parents must inform the office concerning the time of the student's absence.
2. For absence of one day or longer, the student must follow this procedure:
 - a. Pick up a Prearranged Absence Form (PAF) in the office.
 - b. **Have the top part of the form filled out by parent/guardian.**
 - c. Have the form signed by the building principal.
 - d. Have the form signed by the teacher of each class that will be missed and acquire all homework and study assignments.
 - e. Return completed form to office before leaving school for the prearranged absence.
 - f. Prearranged Absence Forms may be completed in the office, if necessary, by having the parents verify the reason by phone.

Tardy Policy – Responsibilities and Procedures

It is generally acknowledged that prompt arrival to all classes is a reasonable expectation and, therefore, a responsibility of all students. A respect for promptness is a desirable characteristic that should be cultivated.

Late Arrival to School

Students will check into the office and will receive a pass to class marked excused or unexcused. Teachers should not admit a student without a pass. Truancy, oversleeping, and work conflicts are examples of unexcused tardies.

Late Arrival to Class

Students are considered tardy (unless excused by the office or another teacher) **if they are not inside the classroom when the bell rings**. After the first **ten** minutes of class, a tardy student who arrives in class will be marked absent. Such students are expected to remain and participate in class.

Penalties

Every 3 tardies will count as an absence and will then be included in the total absences per class.

TRANSPORTATION POLICY

General Rules and Regulations for Safe Conduct

Good conduct on the bus is necessary for the safety of all. All school rules are in effect when a student is enjoying the privilege of riding the bus. The following rules are stressed and must be followed:

1. The conduct of students is to be orderly and respectful at all times, in actions and language.
2. Pushing, hitting, fighting, or any excessive physical activity will not be allowed.
3. Students may not use or possess incendiary devices (matches, lighters, etc.), tobacco products, alcohol, drugs or other illegal substances on the bus or at the bus stop.
4. The use of profane or improper language will not be tolerated.
5. Students are expected to help keep the bus clean and free from vandalism.
6. Students are to always cross in front of the bus, on the driver's signal.
7. Students are not to put any part of their body out of the bus windows.
8. Weapons are never permitted on the bus.
9. The bus driver is in charge. Students are to follow the driver's instruction, with no arguing.

Conduct Infractions

Consequences will be issued for, but not limited to, the following infractions: insubordination, disrespect to the driver or another person, bullying or harassment, swearing or improper language, any form of fighting (real or play), throwing objects, loud or excessive noise, not sitting in assigned seat, causing a disturbance that distracts the driver, or violation of the above rules and regulations.

1 st Offense – Disciplinary referral with parent sign off.
2 nd Offense – Three (3) day transportation suspension.
3 rd Offense – Five (5) day transportation suspension
4 th Offense – Ten (10) day transportation suspension.
5 th Offense – Long-term suspension or permanent loss of transportation privilege.

These steps may be accelerated depending on the severity of the offense. Transportation offenses are cumulative throughout a student's high school career.

GENERAL POLICIES

Field Trips

A student may attend a field trip using Bath Community Schools Transportation if the following requirements have been met:

- a) All permission documents have been received.
- b) The student has not been suspended during the current school year.
- c) The student is not failing any current course. The exception being, if the field trip **is educational** the student will be allowed to attend.

Dances

All rules of conduct in effect during the school day apply to school dances. Possession of or use of any illegal substance at any dance will result in exclusion from designated extra-curricular activities for the remainder of the year. Other disciplinary action may also be imposed. (Refer to discipline guidelines.) Guidelines for dances are as follows:

1. Passes may be issued to visitors with approval of the principal or his / her designee.
2. Students requesting visitor passes must do so by Thursday before the end of the school day. This rule applies to shared-time students as well.
3. Student visitors may be required to show identification at the dance.
4. The student requesting a visitor pass must enter the dance with the visitor.
5. Graduates of Bath High School must have passes to be admitted to all dances.
6. No middle school, junior high school, or elementary students are allowed the dances.
7. Students who are suspended are not allowed at the dance.
8. No individual will be allowed to remain outside the building or in the parking lot.
9. Clothing worn to the dance should be reasonable and appropriate.
10. Students must have been in attendance at school the day of the dance to attend.

Fire Drills

The steady sounding of the fire siren is a signal for the fire drill. Classes are to evacuate the building in an orderly fashion. This means walking at a good pace without shoving, or knocking someone down. Students are to stand at least 100 feet away from the building.

Tornado Watch

Conditions are favorable for a tornado. Students will remain in school until regular dismissal time.

Tornado Warning

A tornado has been detected and may be approaching the area. Staff will proceed with students to the designated tornado shelter areas. In the case of a tornado warning, dismissal times may be delayed depending on weather conditions.

Food / Beverages / Glass Containers

1. Food and beverages are allowed in the hallways before and after school.
2. Food and beverages are allowed between classes in the hallways.
3. Food and beverages in the classroom **is up to the discretion of the teacher.**
4. No food or beverages are allowed in the library or media center lab.
5. Glass containers are prohibited anywhere in the school building, in the school parking lot, and on school property.

Administration may revoke food and beverage privileges at any time.

Automobiles and Parking Lot

It is a privilege for students to drive to school and to use the parking lot. The student parking lot is on the north side of the high school only. Students are not allowed in the parking lot during school hours except with special permission from the office. Students should never loiter in the parking lot.

All student vehicles must be registered in the high school office and any issued parking identification must be displayed on the back side of the rearview mirror. **Parking passes cost \$5.00 per year.** Students should follow all traffic laws and drive in a safe and courteous manner. Students must park within the lines of a legal parking spot. Parking violations may result in the vehicle being towed away at the owner's expense. Driving and / or parking violations may result in the loss of this privilege or other disciplinary action. Interfering with or cutting in front of a bus will result in an automatic suspension.

Visitor Pass

Visitor passes will not be issued. The principal may allow special requests (dances) if it will be beneficial to the educational process of Bath High School students, and / or for special events.

Dress and Grooming

The administration and teaching staff will avoid the evaluation of a student's appearance except in situations where the appearance would be disruptive to the educational process or injurious to health and safety considerations. Shoes are to be worn for safety and hygiene.

1. Clothing with reference to profanity, sex, alcohol, drugs and tobacco are not considered appropriate wear in an educational setting.
2. Pants are to be worn above the dividing line of the buttocks.
3. Any shirt without sleeves must be tight around the shoulder and not expose the side below the arm pit.
4. Tops must cover from mid shoulder blade down to waistline and contain shoulder straps. Any part of the bra shall not be exposed and the front of the top must reflect modesty.
5. Blankets, gloves, slippers, hats, or any head covering accessories are not to be worn during school hours.

Students may be asked to change inappropriate clothing at any time. They will not be transported to and from school for these purposes. Absence or tardiness as result of the violation of this policy will be unexcused.

Telephone

The telephones in the office are for school-related business. Personal calls are not allowed. In emergency situations, faculty and / or office personnel will assist students.

Work Permits

Michigan law controls the type of work that can be done by young people under 18 years of age. The school acts as an official agent in assisting students to obtain a working permit. Proof of age is required. The high school secretaries have been designated to issue working permits to students who show the proper credentials. During summer months, work permits are available from the Office of the Superintendent of Schools.

Lockers

Student lockers are school property and remain under the control of Bath Community Schools at all times; however students are expected to assume full responsibility for the security of their lockers and are responsible for the content at all times. School authorities may search a student's locker and may seize any illegal, unauthorized or contraband materials discovered in the search.

Students are responsible for the condition and upkeep of their lockers. The interior of the locker should be completely clean at the end of the year. Fines for damage, misuse, or maintenance may be assessed. Students must use only the locker that has been issued to them.

Student Use of Cellular Phones, Digital Imaging Devices and Other Personal Electronic Devices

Purpose:

The purpose of this policy is to set forth expectations for appropriate use of existing and emerging technologies which students may possess, including but not limited to cellular phones, digital picture/video camera and/or camera phones, personal digital assistants (PDAs, iPods, MP3s, and other personal electronic devices capable of transmitting data or images.

Michigan law (SB 294 & HB 4218) allows local school boards to determine the policy on the use and possession of cellular phones (cell phones) and other electronic signaling devices such as pagers on school campuses.

Authority:

Bath High School holds high expectations for student behavior, academic integrity and responsible use of existing and emerging technologies, such as cellular phones, digital picture/video cameras and/or phones and other personal electronic devices capable of capturing and/or transmitting data or images. Students who possess and/or use such devices at school or school-sponsored events shall demonstrate the greatest respect for the educational environment and the rights and privacy of all individuals within the school community.

The district shall not be liable for the loss, damage, or misuse of any electronic device brought to school by a student.

Guidelines:

1. Students may bring cellular phones and other personal communication devices (PDAs) into school buildings on two conditions: first, that parents and students agree to permit District personnel to search the contents of those PDAs whenever they have reasonable suspicion a student has violated the Student Code of Conduct and the PDA contains information concerning that violation; and, second, that

students not use PDAs during instructional time. In either case, the District may be required to temporarily confiscate the PDA.

2. With prior approval of the school principal, teachers may permit the purposeful use of personal electronic devices in support of curriculum learning objectives.
3. Students shall not use any electronic device that in any way disrupts or detracts from the educational environment.
4. Use of cellular phones or other personal electronic devices is prohibited in classrooms during the school day, media centers and testing centers, assemblies, and during fine arts performances.
5. Students will not be allowed to leave class in response to any electronic devices.
6. High school students may use cellular phones and other devices if used appropriately and respectfully before and after classes, in common areas such as near lockers or the cafeteria or outside on school grounds.

Respect for Privacy Rights:

1. Students shall not photograph or videotape other individuals at school or at school-sponsored events without their knowledge and consent, except for activities considered to be in the public arena such as sporting events or public performances.
2. Students shall not e-mail, post to the internet, or otherwise electronically transmit images of other individuals taken at school without their expressed written consent.
3. Use of cellular phones or other personal electronic devices is strictly prohibited in locker rooms and restrooms.

Assuring Academic Integrity:

Students shall not use cellular phones or other electronic devices in any way that may cause a teacher or staff member to question whether the student may be cheating on tests or academic work or violating copyright policy.

Compliance with Other District Policies:

Use of cellular phones or other personal electronic devices must not violate any other district policies, including those regarding student privacy, copyright, cheating, plagiarism, civility, student Code of Conduct, electronic technologies acceptable use, or harassment. If a violation

occurs involving more than one (1) district policy, consequences for each policy will apply.

Student Records

Student records are open to review by parent / guardian. Requests to review records must be submitted to the administration two school days prior to the proposed review: The school then has forty-five calendar days to provide the requested record. Student records are forwarded to another school only at the request of the school to which a student seeks or intends to enroll. School policy and law limit the access to student records by agencies outside the school.

A request may be made in the high school office to remove a student from any listing or directory.

Food Service

Applications for free or reduced priced meals may be obtained from the high school office at any time during the school year. Misuse of this program may result in the loss of the free or reduced-priced meals privilege. Bath Community Schools does not allow credit charges for either breakfast or lunch. Students are to consume all food and beverages in the lunchroom except at approved activities. The school district reserves the right to charge for any damage incurred to food service equipment or supplies.

Eye Protective Devices:

Students and visitors shall wear eye protective devices when danger to the eye exists.

Search and Seizure

To maintain order and discipline in the schools and to protect the safety and welfare of students and school personnel, school authorities may search a student, student lockers and desks under the circumstances outlined below and may seize any illegal, unauthorized or contraband materials discovered in the search. Student lockers and desks are school property and remain at all times under the control of the school district; however, students are expected to assume full responsibility for the security of their lockers and desks. Students should not expect privacy regarding items placed in or on school property because school property is subject to search at any time by school officials. School authorities for any reason may conduct periodic general inspections of lockers and desks at any time without notice, without student consent, and without a search warrant.

A student's failure to permit searches and seizures as provided in this policy will be considered grounds for disciplinary action. A student's person and / or personal effects (e.g., purse, book bag, and athletic bag) may be searched whenever a school official has reasonable suspicion to believe that the student is in possession of illegal or unauthorized materials. If a properly conducted search yields illegal or contraband materials, such findings shall be turned over to the proper legal authorities.

The Board authorizes the use of canines, trained in detecting the presence of drugs, when the administration has reasonable suspicion that illegal drugs may be present in the school. This means that detection shall be used only to determine the presence of drugs in locker areas and other places in the school where such substances could be concealed. Canine detection will be conducted in collaboration with law enforcement authorities and is not to be used to search students unless either a warrant or parental permission has been obtained prior to the search.

Medication Procedures

When a student needs to take over the counter or prescribed medication in school, the high school office must have a Medication Permission Form on file filled out by the student's parent and physician. Forms are available in the office. All medication must be kept in the office and dispensed as necessary to students from the office. All medications must be in prescription-labeled bottles with directions on how much to dispense. For more detailed information, please contact the office. Inhalers are allowed with a doctor's written permission.

Foreign Exchange Student Procedures

Foreign exchange students will be given a Bath High School diploma if they meet the graduation requirements from Bath High School set forth by Bath Community Schools Board of Education.

GO FIGHTING BEES!

Revised: September, 2016

Bath High School
Bath, Michigan

NOTES